



Dear colleagues,

On behalf of [Nuffic Neso Russia](#) we are glad to inform you that we are opening the Spring Call for Applications within the Neso Russia Internship Programme.

The programme is implemented in partnership with the [Higher School of Economics](#).

This programme is designed for students enrolled at Dutch Higher Education Institutions willing to get professional experience in Russia. Our first successful pilot intake took place last autumn and currently students are doing their internship at FrieslandCampina and ING Eurasia.

Programme profile:

Duration: 5 months

Who can participate: students enrolled at Dutch Higher Education Institutions (both BA and MA level)

Location: Moscow and Saint Petersburg, Russia

Working Language: English

Why to participate: *to gain invaluable professional experience in Russia*

Period of the internship for the Spring Call: September 2017 – January 2018.

Deadline for Applications: May 10.

All other programme details as well as current interns' testimonials can be found on the [programme website](#).

We kindly ask you to distribute this information among the students, please feel free to share it via social media as well.

In order to see the list of positions with descriptions and be able to apply, students should register on the website. Please find the list of positions below. There are more vacancies to come soon.

Please do not hesitate to contact us in case you or your students have any questions regarding the registration, application procedure or the programme itself.

Kind regards,

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Nuffic Neso Russia

&

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Neso Russia Internship Programme

Spring 2017 Call for Applications

Internship period: September 2017 – January 2018

List of companies

1. FrieslandCampina Russia



FrieslandCampina Russia is a division of the international dairy farming FrieslandCampina. It is aimed at the production of high quality products and yoghurt drinks, as well as UHT milk and cream portioned and distribution of imported and local products. The company actively cooperates with local dairy farmers and aims at meeting customer needs.

2. Adecco Group Russia



The Adecco Group is the world's leading provider of HR solutions in the fields of temporary staffing, permanent placement, outsourcing, consulting and outplacement. The Adecco Group is a Fortune Global 500 company with more than 5 100 offices, in over 60 countries around the world. In 2002 Adecco, spreading the world's presence, made Russia a part of its global network and today Adecco Group Russia successfully operates in 19 Russian cities. Your internship period there will coincide with the process of company's rebranding and transformation which is a unique opportunity for you to become a part of a dynamic team working at improving company's profile and processes. You will be at the cutting edge!

3. Engineering group Stroyproekt



Stroyproekt is an engineering group of companies and the leader of Russian road sector in the field of comprehensive design and construction control. Over the years, Stroyproekt have developed numerous outstanding transport structures in different regions of Russia (modern multi-lane highways, bridges, overpasses, flyovers and tunnels). Stroyproekt is among the TOP 150 of international design companies.



1. FINANCE DEPARTMENT ASSISTANT

PROGRAM DESCRIPTION

Overall Purpose:

- Financial business modelling, month end closure, technical support of Finance department

Key responsibilities:

- Financial business modelling (budget model, business cases)
- Month end closure
- Financial reporting
- Technical support of finance department

REQUIREMENTS

Obligatory:

- Students with financial or accounting background
- Excel, PowerPoint, English (intermediate)
- Understanding of financial statements (Income statement, Balance sheet)

Optional:

- Interest in financial modeling
- Good communication skills
- Pro-activeness

WORKING CONDITION

- Full day / part time
- Moscow City, 12 floor

SELECTION PROCEDURE

- Document package review
- Skype interview by the company
- Case (upon Company's request)



2. INTERNAL COMMUNICATION INTERN IN TRADE MARKETING DEPARTMENT

PROGRAM DESCRIPTION

Overall Purpose:

- To receive experience in multinational company
- To learn the specifics of Russian market
- To help to roll out digital support for FrieslandCampina brands

Key responsibilities:

Digital:

- Content writing for the website of one of the brands
- to support groups in social network
- to support launch of new products

REQUIREMENTS

Obligatory:

- Last year students or graduates from communication faculties
- Communicative, active, initiative
- Familiar with modern technologies, active in internet, advanced
- English-fluent

Optional:

- Good writing skills (texts, stories, news)
- Experience in online projects will be considered as a plus PC user

WORKING ENVIRONMENT

- Moscow City, 12 floor

SELECTION PROCEDURE

- Document package review
- Skype interview by the company
- Case (upon Company's request)

3. CORPORATE SALES, HR CONSULTING & STAFFING SERVICES

PROGRAM DESCRIPTION

Overall Purpose:

- to get familiar with marketing stages of HR Consulting and staffing services in International HR Consulting company
- to receive / broaden practical skills in sales and marketing of b2b products

Key responsibilities:

- support Senior Sales in daily sales & marketing process as well as preparation of product presentations, tender materials, lists of potential prospects etc.
- preparation of analytical materials, presentations and case studies;
- participation in internal meetings with other products/functions;
- business development with business associations, foreign consulates, other non-profit organizations to get leads and arrange different joint marketing activities for their residents;
- participation in organization of different client and marketing events.

WE ARE LOOKING FOR

- BA final year student / MA student / Postgraduate with focus on Economics, Management, HR, Marketing
- Basic knowledge of staffing products/services
- Advanced user of MS Office
- Team player
- Ready for change, learning and development
- Communicative, creative, adaptable
- Proficiency in English

SELECTION PROCEDURE

- Document package review
- Skype interview by the company
- Case (upon Company's request)

4. MARKETING AND SMM, HR CONSULTING & STAFFING SERVICES

PROGRAM DESCRIPTION

Overall Purpose:

- to get familiar with marketing stages of HR Consulting and staffing services in International HR Consulting company
- to receive / broaden practical skills in marketing of b2b products

Key responsibilities:

- support Senior Sales in daily sales & marketing process as well as preparation of product presentations, tender materials, other marketing materials;
- content preparation for social media;
- management of corporate pages in social media;
- preparation and management of client marketing campaigns;
- preparation of different marketing events.

WE ARE LOOKING FOR

- BA final year student / MA student / Postgraduate with focus on Marketing, Management, Economics
- Active user of social networks
- Basic knowledge of staffing products/services
- Advanced user of MS Office
- Team player
- Ready for change, learning and development
- Communicative, creative, adaptable
- Proficiency in English

SELECTION PROCEDURE

- Document package review
- Skype interview by the company
- Case (upon Company's request)



5. ASSISTANT DESIGN ENGINEER

Internship aim is to obtain relevant experience in the sphere of **Transport Infrastructure Engineering**

Training in the following fields:

- Transport infrastructure design (motor roads, steel and reinforced concrete structures of transport projects (bridges, overpasses, tunnels, etc.))
- Design documentation development
- Construction technologies
- Construction economics
- Transport planning

Qualifications and Competences:

- Final-year student working towards a Bachelor's or Master's degree in an engineering field as follows : transport works (bridges, roads), traffic management (including transport planning and traffic simulation)
- Knowledge of English language (including knowledge of terminology)
- Knowledge of structural mechanics: strength of materials, soil mechanics
- Knowledge of engineering fundamentals (knowledge and understanding of structural behavior of construction structures, foundations and bridges)
- Strong knowledge of MS Office
- Strong ability with AutoCad

Preferred requirements:

- Knowledge of Russian
- Familiar with Midas Civil, Revit
- Basic knowledge in programming: flow-charts, algorithms

Conditions:

- Full-time
- Location – Saint-Petersburg

Application and Selection Process:

- CV, motivation letter
- Skype interview
- Case (upon Company's request)